

Please download and review the **Revised** ECF User's Manual and Electronic Filing Rules. This is a brief description of the major changes with the section and page number.

Description of Changes

Electronic Filing Rules

Rules 1,5,6 & 12–Modifications on each of these rules.

Rules 7 & 13–New Rules.

Rules 8,9,10,11 & 12–Rules have been renumbered.

ECF User Manual

<u>Section</u>	<u>Page</u>	<u>Description of Change</u>
2	3	Revised instructions regarding Notice of Manual Filing.
2	5	Includes information about sealed functionality.
2	16	New section on hyperlinks.
4	1	Procedure changed for filing civil cases; attorneys will be responsible for e-filing complaint/notice of removal after Clerk's office opens the shell case.
4	9	Revised to include information that all documents must be electronically filed and divided into segments, if document exceeds 1.5 Mb.
4	15	Instructions on filing Entry of Appearance.